

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549

Date: Tuesday March 11, 2020

Time: 5:00 p.m.

Committee members: Jones, Richard (Chair), Kutz, Russell (Secretary), Rinard, Amy, Jaeckel, George (Vice Chair), Nelan, Conor

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for February 10, 2020
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action to Amend Ordinance 2015-30, Establishing a procedure to set elected official salaries
9. Discussion and possible action on Amending the 2020 Jefferson County Health Department license and inspection fee schedule for Establishments Licensed Under the Department of Agriculture, Trade and Consumer Protection Agent Contract
10. Discussion and possible action on Accepting Parents Supporting Parents Program grant funding through the Wisconsin Department of Children and Families and creating one full-time Family Well-Being Coordinator position at the Human Services Department
11. Discussion and possible action on contingency transfer to Sheriff's Department for reimbursement of expenses related to parking lot vandalism
12. Discussion and possible action on ratification of contract with True North Consulting Group LLC
13. Discussion and possible action on Amending the 2020 Land and Water Conservation Department Budget
14. Discussion and possible action on claims against Jefferson County
15. Discussion and possible action on ratifying a contract with StrucRite for architectural and engineering services related to the South Campus building improvements
16. Discussion and possible action on authorizing contingency fund transfer to offset fiscal year 2019 departmental deficits
17. Discussion and possible action on authorizing year end requests to carry over funds for fiscal year 2019
18. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
19. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
20. Reconvene in open session for action on closed session items if necessary

21. Review of the financial statements and department update for December 2019-Finance Department
22. Review of the financial statements and department update for December 2019-Treasurer's Office
23. Review of the financial statements and department update for December 2019-Child Support Department
24. Discussion on 2020 projections of budget vs. actual revenues and expenditures
25. Update on contingency fund balance
26. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
27. Set future meeting schedule, next meeting date, and possible agenda items
28. Review of invoices
29. Adjourn

Next scheduled meetings:      Thursday, April 9, 2020 (Regular Meeting)  
   Thursday, May 14, 2020 (Regular Meeting)  
   Tuesday, June 9, 2020 (Regular Meeting)  
   Thursday, July 9, 2020 (Regular Meeting)

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.